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December 16, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND
THREE CHILD PASSENGER SAFETY TRUST FUND PROGRAM
CONTRACTS TO EXTEND THE TERM EFFECTIVE JANUARY 1, 2014
THROUGH JUNE 30, 2014**

This is to notify you that I am exercising delegated authority approved by your Board on October 30, 2012 to execute amendments to three Child Passenger Safety Trust Fund Program (CPSTFP) Contracts to extend the term of the contracts for an additional six months through June 30, 2014, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute amendments to the following contracts: 1) The Children's Collective, Inc. (Contract Number PH-000261); 2) New Economics for Women (Contract Number PH-000262); and 3) SafetyBeltSafe, USA (Contract Number PH-00263) to extend the term, effective January 1, 2014 through June 30, 2014, at a maximum obligation of \$55,000, \$100,833, and \$14,780, respectively; 100 percent offset by fines collected under California Vehicle Code Section 27360 (e)(1)(A), for misuse or non-use of child passenger safety seats.

These amendments will enable the contractors to continue to provide uninterrupted distribution of child passenger safety seats and safety seat vouchers as well as child safety seat education and training to parents or caregivers of young children from low-income families in Los Angeles County (County). During the extension period, DPH will continue to develop a long-term strategic plan to address the decline in CPSTFP revenues and referrals to violator programs, and develop a plan to ensure that County residents are receiving the required level of child passenger safety education and services.

County Counsel has reviewed and approved the amendments as to use and this delegated authority action.

Each Supervisor
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If you have any questions or require additional information, please let me know.

JEF:srp:eav
#02851

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors